

Regulations, Standards and procedures for Waterfront Devices and special conditions for property development.

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Regulations and procedures for the installation of waterfront devices and special conditions for property development.

1. Sylvania Waterways seabed is private land.

Sylvania Waterways Limited ("The Company") is the legal owner of Lot 1 Deposited Plan 615171. This land comprises all of the seabed and waterways adjoining waterfront land within the estate adjacent to all properties in Sylvania Waters NSW.

In turn, the Company is made up of those waterfront property owners who hold shares and those shareholders are referred to as 'Members'.

Members are however reminded that they personally do not own the seabed and should not take 'liberties' with the legal rights of the Company and their neighbours.

The seabed is managed by the elected Company Directors.

ALL PROPERTY OWNERS ARE URGED TO VIEW THE SEABED AS THEY WOULD A NEIGHBOUR'S PRIVATE LAND AND NOT PLACE RUBBISH, ERECT POLES, OR DEPOSIT ITEMS (ETC.) ON THAT LAND IN VIOLATION OF COMPANY OWNERSHIP RIGHTS.

The regulations and standards as described in this document align with the Sutherland Shire Council Development Control Plan (DCP).

2. Rights attaching to membership.

Company Article 102 defines certain "rights attaching to membership" of the Company. Generally, this includes the right to moor a vessel, to erect and maintain a pontoon as the Company may approve, etc.

The Article 102(7) further provides: "The Board shall have the power to grant licence to a member for use of the Company's land upon such terms and conditions as the Board may determine."

No pontoon will be approved if properties have been subdivided.

Upon the sale of a property all rights attached to membership are forfeited.

No waterfront devices will be allowed to remain unless all license conditions are met.

3. Definitions.

(a) 'Mooring Poles'. As of November 2015, must be steel clad in black with white cap.

Describe poles erected upon the seabed for the mooring of vessels of any type, or for any other purpose.

(b) 'Mooring Booms' (Now noted as dangerous and must be removed).

Describe those devices which normally protrude at 90° from the top of seawalls over the seabed.

(c) 'Mooring Buoys' (prohibited).

Describe anchors, weights, of any description attached to mooring buoys/ropes which are located on the seabed and used for the mooring of vessels of any type - or for any other purpose and must be of illuminated type to A.S. requirement. Only as a temporary construction or repair situation.

(d) 'Pontoons'

Describe those floating platforms which are attached to the seawall by a walkway and which float over the seabed. The pontoons may have vessels moored alongside.

4. Number of vessels and non-commercial use.

- (a) Only one vessel is permitted to be moored at each property.
- (b) Rigid-inflatable boats, tinnies, tenders, dinghies, rubberduck boats etc. placed on to flotation bricks or similar are permitted provided the method and type of flotation unit is certified by an engineer and are located at the end zones as per Figure 7b. The maximum number of additional devices including jet-ski pods is three.
- (c) The mooring of commercially registered vessels in the Waterways is not permitted without the permission of the Board and the mutual agreement of specific conditions.

5. Sutherland Shire Council Endorsement and Compliance.

The erection of mooring poles will require the issue of a Sylvania Waterways Mooring Licence, with guidelines and limitations approved by Sutherland Shire Council.

THE OBTAINING OF SUCH APPROVALS REMAINS AT ALL TIMES THE RESPONSIBILITY OF THE APPLICANT/PROPERTY OWNER.

MOORING POLES (OR OTHER DEVICES) ERECTED WITHOUT NECESSARY COMPANY LICENCE (AND APPROVAL OF OTHER REGULATORY BODIES) MAY BE SUBJECT TO IMMEDIATE REMOVAL ORDER AT THE PROPERTY OWNER'S EXPENSE.

6. Sylvania Waterways Licences.

Application forms for the erection and/or use of mooring poles, or other devices, are available from our web site www.sylvaniwaters.com/apply

7. Application Fees and Licence Fees.

The Board has the authority to establish terms, conditions and fees for dealing with Applications or issue of licenses for mooring poles, booms, moorings or pontoons (etc.)

Members seeking to install, modify or alter any waterfront devices are required to submit an application to the Company. Application forms and process can be found at sylvaniawaters.com/apply

Members are encouraged to discuss their requirements with a member of Sylvania Waterways Ltd prior to submitting an application and before purchasing any boat or device. Contact admin@sylvaniawaters.com

Work carried out over the Company's land without an access permit provide by the Company is strictly prohibited.

All applications for new waterfront devices will be subject to an application fee set by the Board of Directors of the Company. For details on current fee schedules visit; sylvaniawaters.com

8. Licence Period/s

Licenses are issued to members for the period of their membership of the Company, subject to the member;

- Remaining at all times in good financial standing with the Company by payment of fees or levies as and when they fall due.
- Accepting the authority of the Board to amend terms and conditions attached to the issue, or continuation, of licenses.
- A license is only issued to properties in full compliance with SWL Regulations. On receipt of the
 license the annual license fee will be exempt. If the license is revoked for any reason, the annual
 waterfront license fee will be payable.

9. Public Risk Insurance.

PROPERTY OWNERS SHOULD ENSURE THAT ALL RISKS ARISING FROM THE PONTOON OR POLES ARE HELD COVERED BY THEIR HOUSEHOLDERS PUBLIC RISK INSURANCE POLICY OR OTHER POLICY SPECIFICALLY ARRANGED.

SINCE SUCH ITEMS ARE NOT WITHIN THE BOUNDARY OF THE PROPERTY INSURED, THERE SHOULD BE A SPECIAL NOTATION ON THE PROPERTY OWNERS POLICY TO THIS EFFECT.

10. General Vessel Insurance.

All vessels moored over Company land must be comprehensively insured including Public Liability Policy inclusive and copies submitted to Sylvania Waterways Limited.

11. Certification

The engineering of all flotation devices shall comply with the latest standards and regulations and it shall always remain the responsibility of the owner of the specific property for the maintenance of all equipment. All flotation devices must be fully certified by a certified marine engineer at design stage, with any alteration and at completion of installation.

Any alteration, modification or new installation of a waterfront device must have a certificate of occupancy. Such devices must not be used until such time as an occupancy certificate is issued by the certifying authority.

A letter from a qualified engineer confirms that the alteration or re-establishment works are complete and the device is safe to use.

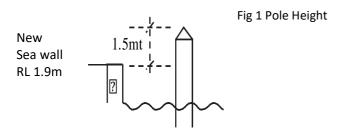
12. Waterfront Devices - Specifications and regulations

12.1 Mooring Poles:

- Poles are usually 9 to 10 metres in length (min.) depending on location and seabed (refer engineer advice).
- Pole are usually set 3 to 5 metres into seabed for firm footing (refer engineer advice).
- In areas where the seabed is in need of dredging due to siltation, Poles may need to be located to allow for the removal of silt.

Pole Types: Black Polyurethane Sheathed Steel (as per engineer's specifications).

Height above Seawall: Pole height to be at 3.4m RL (1.5 metres above height of seawall @ RL 1.9m) and fitted with white cone.



<u>Distance from Seawall:</u> (Straight wall). Poles are to be set a maximum of 6.5 metres from the seawall (see Fig. 2 below).

Variation which may be necessary for 'concave' or 'convex' wall shape will need to be considered by the Board for special conditions.

Fig 2 Straight Wall

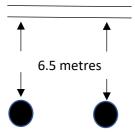


Fig 3 Convex Wall

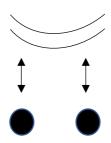
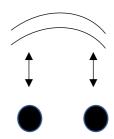


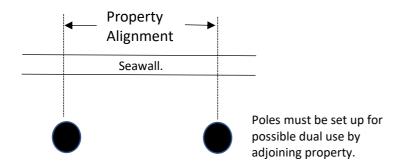
Fig 4 Concave Wall



Distance to be determined

Distance to be determined

Fig 5 Positioning of Poles



Number of Poles per Property: Normally, licenses will only be issued for a maximum of 2 poles per property. However, special exemptions may be granted if the Board considers special circumstances exist.

Mooring Attachments: Contractors. Mooring attachment slides may be used on poles. The contractor must be approved by Sylvania Waterways Limited.

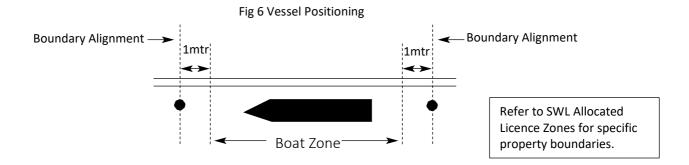
- The name of the intended contractor must be shown on the application for a mooring licence.
- The Board reserves the right to withhold the issue of a licence if contractor nominated fails to provide satisfactory references or qualifications.
- The Board can advise a list of contractors.

No obstruction: License will not be issued if the pole, or poles, are considered to comprise a navigation hazard. No structure must interfere with the access to neighbouring properties.

12.2 Vessel to be moored:

Normally, craft should be moored parallel to the seawall.

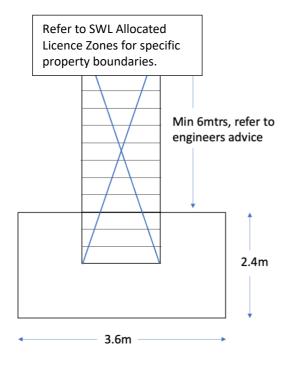
Vessel to be moored shall not be greater in length than to be fully contained within the boat zone of the Applicant's property allowing a minimum of 1 metre clearance at each end. Refer to figure 6 below.



12.3 Pontoons

Standard Pontoons:

Fig 7a Vessel Positioning



Pontoons are to be of approved construction with the standard dimensions of 3.6m x 2.4m. The standard walkway to the pontoon is 6m long (depending on shape and height of seawall) and 1.8m wide. Any pontoon with dimensions outside the standard size will require approval from SWL.

NOTE: These pontoons are generally not designed for mooring vessels to. No device (e.g. Jet-Ski Pod) can be attached to a small type pontoon without engineering approval and certification and approval from Sylvania Waterways Ltd.

Adequate cross bracing in Stainless Steel strapping and bolts required.

All pontoons must include adequate flotation material so it cannot sink if the pontoon gets flooded or develops a leak.

Handrails are recommended on at least one side. Refer Australian standards and installing engineer's advice.

No permanent electrical device is to be mounted onto these pontoons.

Marina Style Jetty & Pontoons

Sylvania Waterways Limited's recommended requirements based on:

- Safety
- Clearance of waterways access
- · Accessibility
- Neighbourhood appearance
- Minimum load on seawalls
- Clearance and allowance for future seawall works.
- · Durability and quality engineering.

- (i) This pontoon / jetty is generally constructed from air cell marine grade flotation pods encased in sealed high-density polyethylene and capped with a concrete deck, framed in aluminium or selected hardwood.
- (ii) The deck can be a subtle colour marine carpet or patterned concrete.
- (iii) The pontoon / jetty is held in place by 2 poles with a third pole supporting the walkway ramp platform. An engineer's design must accompany the application form and must indicate its expected design life.

Every pontoon must have the following safety and design features:

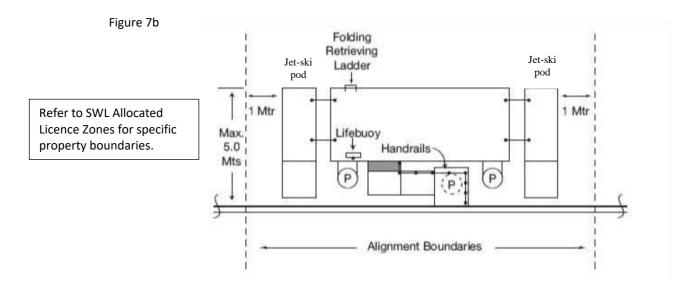
- Handrails on ramp and landing
- Folding retrieving ladder (Note: location as shown on sketches advisory only)
- Minimum 1 flotation life buoy on lanyard, fitted to comply with Australian standards.
- Any pontoon or waterfront work will only be approved if the current seawall has a recent Safety Certificate from the Seawall Engineer.
- All new pontoon and waterfront works must allow for future new seawall works and leave clearance
 of 700mm measure from the face of the upgraded capping beam (600 x 750 approx. (or the
 equivalent alignment if the old capping is still the original (220 x 300).
- All large pontoons, (Marina style) maximum size will be 14 metres x 3 metres. Pontoon, ramps, landings, and handrails to be constructed of marine grade aluminium. Aluminium or black powder coated are both acceptable.
- All pontoon applications to show location of new seawall and all equipment not to exceed 5m off the face alignment as is current;
- All ramps to marina style pontoons: -
 - Have no timber or plywood bases should be aluminium;
 - Have stainless steel or similar infill's between the gaps of the handrails and landings on both rails, by flexible cable or wire.
- All piles to be placed clear of new seawall zone (refer item 3).
- All new pontoon installations must be approved by Sylvania Waterways Ltd then by Sutherland Shire Council for D.A. before any works can commence.
- If water is required at the pontoon there must be an isolation ball valve and a non-return valve located near/adjacent to the ramp landing at the seawall capping level and be easy to disconnect.

The following general notes also apply;

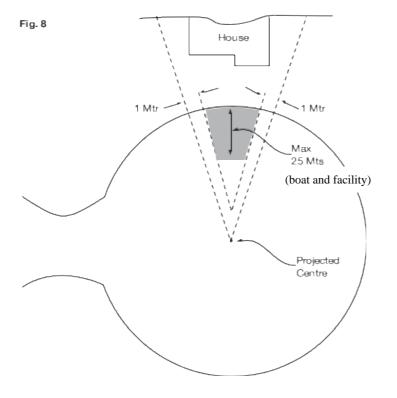
- · Lighting must be subdued and approved. Lighting should not be connected to a timer.
- Rafting of boats prohibited.
- Overnight rafting by visitors permitted only if the channel is safe and clear for passing vessels.
- · No boat or waterfront device shall overhang into the neighbour's alignment.
- · Boats must be moored parallel with their seawalls (James Cook internal and jet ski docks exempt).
- Sylvania Waters speed limit is "idle speed" and "no wash" 4 -Knotts maximum.
- Pontoons/waterfront devices shall extend no more than 5m into the waterway.

12.4 Jet Ski-Pods

- Applications must be submitted using Application form 1025 and to include detailed drawing of the proposed installation.
- Are limited to 3 only, of 1.5m x 4.5m in size, and setback 1m from side boundary alignments.
- Must not be secured to the sea wall.
- Require an engineering certificate from a qualified marine engineer prior to a license being issued.

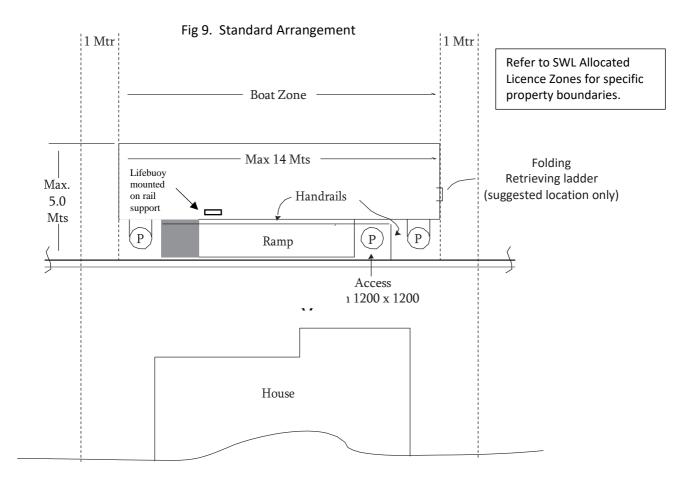


The following sketches form guidelines and limitations specifically formed so that all property owners' rights are protected:



For Internal James Cook Island Shaded area indicates zone of flotation device and moored vessel.

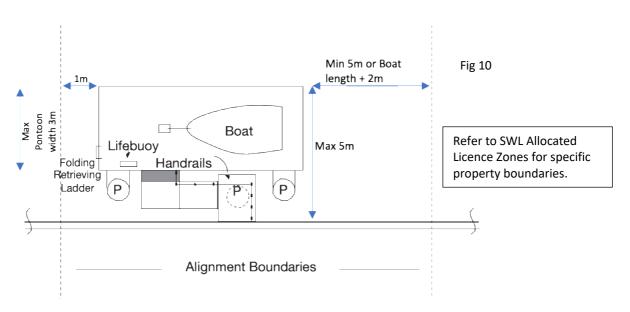
Refer to SWL Allocated Licence Zones for specific property boundaries.



12.5 Special Situations

Pontoon/Jetty with Dry Docking Runabout and Roller Guided System.

A pontoon/jetty with dry-docking system or sea pen shall extend no more than 5m into the waterway, and shall be setback a minimum of 1m/5m from side boundary alignments.



Boat lifters and sea-pen type devices can be installed in allotted spaces at the waterfront. These are generally located perpendicular to the seawall. As per figure 10, they can be parallel to the sea wall if space permits to allow entry and exit without crossing the neighbour's extended boundary.

In circumstances where a sea pen or boat lifter cannot fit within the alignment boundaries and in accordance with figure 10, Sylvania Waterways Ltd will consider any application for a sea pen or boat lifter to be located on the channel side of a large pontoon, providing the following conditions are met;

- The Waterfront Property is designated as 'Open Water (OW). Properties identified as OW have been deemed suitable to accommodate additional WD on the channel side of a large pontoon without restricting channel access. **Section 15** of this document identifies properties designated as 'Open Water'.
- Sufficient additional Marker Buoys are placed on the out edges of the sea pen or boat lifter such that the sea pen or boat lifter is visible when no boat is present.
- For safety purposes, sea pens or boat lifters must be attached to the large pontoon in accordance with
 engineering advice and must not interfere with neighbours' access to their waterfront. In most cases
 additional piles and supports will be required. The permitted size of the sea pen or boat lifter will be
 determined by the size of the waterfront property and large pontoon to which it will be attached. All
 measurements should be included in the standard Waterfront Application documentation.
- Please note: if a boat is sold or permanently removed, the sea pen or boat lifter must also be removed. Such devices cannot be licensed if they are not being used. Sea pens and boat lifters cannot be installed on the outside arms of any U-shaped pontoons in the centre of James Cook Island.

12.6 End of Canals Notes:

- At the end corners and acute locations of the canals the locating of pontoon / jetty / vessels is very limited.
- Residents can make application for specially designed flotation device(s) in these situations Sylvania
 Waterways Limited may not approve based on limitations and accessibility to other properties.
- Generally, no permanently moored boat can be left at these locations. These applications will be considered by the Company.

12.7 Occupational Health Safety & Environment (OHS&E) Compliance and Authorised Access

- Prior to any work carried out over Sylvania Waterways Land approvals from Sylvania Waterways Ltd and Sutherland Shire Council must be obtained.
- In order to protect your interests and to ensure compliance with the Sutherland Shire DCP, it is strongly recommended that waterfront owners ensure any contractor meets all the Occupational Health and Safety (OHS&E), and electrical standards including the Marine code prior to commencing any work.
- Contractors should provide Safe Work Method Statements (SWMS) for all work performed, specific to the
 job submitted.
- Members should ensure all contractors have a current valid license relevant to the nature of the work they
 are performing and maintain all appropriate insurances. Certain works may also require Home Owners
 Warranty Insurance (HOWI).

12.8 Electrical Compliance and Safety Requirements

12.8 i Existing electrical wiring to waterfront devices

It is a requirement for waterfront licensing, where there is **existing** electrical wiring to any pontoon, or other floating device, that an **'Electrical Compliance Statement'** is provided from a licensed electrician stating that the installation is in compliance with the following Standards;

AS/NZS 3000: 2018 -- Electrical Installations Wiring Rules AS/NZS 3004.1:2014 -- Electrical Installations -- Marinas and boats Plus any site specific notes in 12.8 ii. Below.

12.8 ii Addition of electrical wiring or installation of new electrical wiring to waterfront devices.

It is a requirement for waterfront licensing and NSW Government regulations that, for all **new** electrical wiring to any pontoon or other floating device, that

A *Certificate of Compliance for Electrical Works* (CCEW) is provided by a licensed electrician which clearly states that the installation is in compliance with the following Standards;

AS/NZS 3000: 2018 -- Electrical Installations Wiring Rules
AS/NZS 3004.1:2014 - Electrical Installations - Marinas and boats,

And; Sylvania Waters Ltd **Strongly Recommends** the following electrical requirements;

- No **240VAC** lighting or light cabling is permitted on the deck, or in the deck of a pontoon.
- All lighting must be subdued, and cannot spill or reflect into another neighbour's property. Acceptable examples include Aluminium post up to 2.1mts at the landing with two LED 30 Watt floodlights.
- Switching of light systems shall be at the isolation switch on the pontoon landing, if the lights are located over Sylvania Waterways seabed.
- All lighting shall be manually switched and cannot be controlled by a daylight switch, or PE cell time clock, or similar, so as to minimise the inconvenience it may cause to neighbours.
- No corrugated conduit is to be used if visible and or exposed to the sun.
- Flexible grey hose conduit and appropriate connector fittings shall be used if wiring is in a moveable zone.
- Rigid grey heavy-duty conduit can be used and attached under the ramp and landing utilising P.V.C saddles and non-corrosive fixings.
- There shall be no power or electrical cables enclosed in the concrete deck of the pontoon.
- Extra Low Voltage is exempt if it complies with the standards.
- A plug socket outlet complete with a combination ELCB unit is to be located below the handrail on the
 pontoon ramp landing, 600mm above the seawall capping level. This will be the first power location for
 the wiring originating from the owners point of supply (switchboard.) This should be a combination unit in
 one enclosure.
- All switches/outlets will have a 2mm hole drilled in the base to allow venting and condensation release.

- All switches shall disconnect active and neutral when switched off and be the lockable type.
- All switches shall be non-corrosive and the all-weather hose proof type (IP66 or better)
- The protection device (ELCB -COMBO) rating must not exceed the full load rating of the outlet(s) it is protecting i.e. 15A Outlet 16A 30MA Protection
- All switches/outlets must have insulation protection over all fixing screws on the inside to avoid electrical connection or short to the pontoon frame system metalwork.
- Power to boats should be via a suitable rated moulded plug flexible lead with a captured plug fitting at the outlet end.
- Flexible cables to boats are to be located clear of walk zones and not to lay in the water (see clause 3.1.1 Marina code for sizes)
- Flexible cable slack is not to be looped, coiled or stored on the pontoon or boat make up suitable length lead and in good condition.
- All electrical devices, protection, leads are to be tagged and tested upon first use and Compliance
 Certificate issued to Sylvania Waterways Limited. Regular testing and tagging will be as per standards,
 and work cover requirements, but as a minimum on sale of property, alteration and/or every 12 months.
- Service pillars on new installations can be used. The intent is to keep the pontoon deck clear of power and minimise obstructions and maintenance issues. (Refer Marina code 2.4.2 Service pillars.)
- If there is no handrail or platform as in small pontoons etc, the isolation plug socket can be mounted on any adjacent fence or alternatively on a suitably designed bracket or non-corrosive materials and must be attached behind the seawall on the house side so as not to drill into the seawall fence or capping.
- No power lead is to be left connected into any outlet when **not** in use.
- No permanent power or power pillars can be installed on a small Type pontoon.

12.9 Other

Approval must be granted if cable installations for Communications, Data, Phone, Antenna Wiring are required.

Generally, SWL will insist on a disconnection point by plug and socket or similar for isolation located at the seawall/landing location

SWL conduct maintenance dredging periodically and therefore, the electrical contractor should consider the difficulty in the electrical installation disconnection, which may be required, if the pontoon ramp and pontoon needs to be removed.

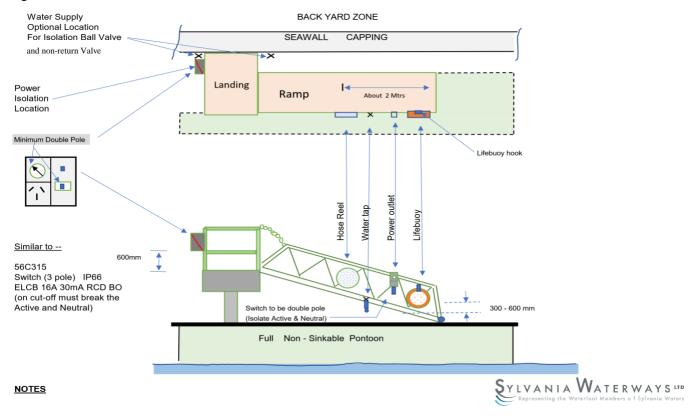
13 Hydraulics (Water supply)

- All water taps and valves must be of the **ball valve** type.
- A main ball valve isolator must be located at the first point of entry through the seawall next to the pontoon landing and easily accessible (see Figure 11). This valve must shut off all water on the pontoon devices.
- A **check valve** or **non-return valve** must be installed in the main water line directly after the main ball valve isolation.
- Any plumbing, e.g. water lines must be secured to the underside of the ramp, the pontoon platform, generally kept out of view, secured with long life nylon saddles or stainless-steel fixings.
- The tap on the pontoon zone should be mounted on the side of the pontoon ramp or sink unit (see Fig 11)

• Flexible, non-corrodible, ultraviolet stabilised piping shall be used as specified in AS 3962-2001 Guidelines for design of Marinas.

Figure 11 provides a best practise guide for pontoon safety

Fig 11



Each Power Outlet shall be individually protected by a separate overcurrent circuit breaker (ELCB).

14 Compliance & regulations for Waterfront DCP

- 1 Only one dwelling is permitted to be erected or remain on the property whether constructed for the applicant or a predecessor in title. No other habitable building structure of any nature, whether attached or detached shall be applied to be approved, or constructed with or without approval, which the applicant agrees and accepts is enforceable and reasonable.
- 2 The property shall not be used for other than residential purposes.
- The property shall not be used for short term rental accommodation (e.g. AirBNB, Booking.com, Homestay and the like), renting rooms, a boarding house, a lodging house, a private hotel, motel or similar.
- 4 The property shall not be used for commercial purposes, commercial amusement or adult services.
- There shall be no structure higher than the fencing within 9.144 meters of the property waterfront true boundary or no higher than 1200mm. Hedges or similar screening must not be higher than the fencing
- All fencing on the side boundaries to comply with SSC pool regulations and must be "seen through" type e.g., Stainless steel mesh or glass (no brick fencing) within the 9.144-meter zone.

- 7 Fencing on the waterfront boundary must not be attached to the top or waterside of the seawall capping. This fencing must be see-through, black, or clear glass.
- 8 No Colourbond fencing permitted within 9.144m of the waterfront true boundary
- 9 No waterfront sea wall, concrete capping beam, concrete anchor or tie rods on the property shall be interfered with in any way.
- 10 No modification to any pontoon or waterfront device is permitted without the approval in writing from Sylvania Waterways LTD.
- 11 No excavation or demolition is permitted without approval from the "seawall engineer"
- 12 No multi-dwelling is permitted (e.g. duplex's)
- 13 All new homes must have at least 2 car garages
- 14 Only clean stormwater is permitted to enter the waterways
- 15 No sub-basements are permitted
- 16 Vibration caused from building works must be minimised and engineer approval is required to avoid damage to adjacent properties.

17 Swimming pools

- a. Cannot be located along the side boundaries between buildings (neighbour)
- b. Must have compliant fencing
- c. Must be designed so access to the waterfront (pontoon or devices) can be achieved without entering the pool fenced zone
- d. Must not interfere with the seawall or seawall stabilising rods (tie rods) during excavation or demolition. Note some existing seawall tie rods are attached as anchors to the existing pool.
- 18 Conform to the current DCP waterfront devices documentation SWL/SSC
- 19 Sites requiring demolition or pool installation will require a site-specific report & Safe Work Method Statement before the work commences to assist in the safety of the seawall and associated tie rods.
- 20 Before any building works commence the current seawall engineer will be required to attend the site and provide a site specific report based on the condition of the seawall and its elements. Any work identified must be carried out before any building work commences. Whether the seawall is original or has been upgraded the seawall engineer and the builder are to coordinate all the excavation works, e.g. screw piles, pool excavation, plumbing and drainage (incl SSC street stormwater pipes and drainage) so that the work does not compromise the seawall support (tie rods) and make the necessary engineering upgrades where required. This report and associated documentation is to be submitted to SSC and SWL for comment and review before the works can proceed
- 21 During all site works, no additional loads such as stockpiling soil or debris should be stacked near the seawall. An erosion fence of Geotech fabric is to be erected along the seawall alignment to ensure no debris or soil enter the waterways. A lifebuoy is to be located near the seawall at all times.

15 Waterfront Properties in Sylvania Waters

Open Water designated Waterfront properties identified as 'OW'.

1 Barco	o Is	lanc	l
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2 Barcoo Island

3 Barcoo Island OW

4 Barcoo Island

5 Barcoo Island OW

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